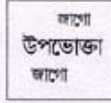




Government of West Bengal
Office of the Assistant Director
Consumer Affairs and Fair Business Practices

BHABANI BHABAN (ANNEX BUILDING, 7TH FLOOR)
SOUTH 24 PGS. REGION, KOLKATA - 700 027

Tel. No. : 2448 8836



Memo No: 42 (42) /CASR

Dated: 12.01.11

To
The Secretary,
Bengal Chamber of Commerce,
6, N. S. Road, 2nd Floor,
Kolkata-700 001.

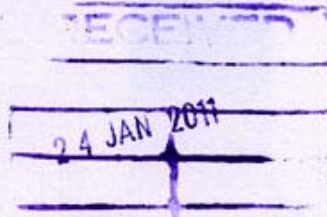
Sub: Endorsement of LPG connection details on Ration Card.

Sir,

This is to inform you that Ministry of Petroleum & Natural Gas, Government of India has issued instructions to stamp Ration Cards while releasing the connection for domestic LPG vide order No.P-21016/03/2010-Dist dt.27.09.10 and 11.10.10. (Copy enclosed)

You are requested to disseminate the necessary information among the consumers.

Encl: As stated above.



Yours faithfully,

Asstt. Director
C.A. & F.B.P.
South 24 Pgs R.O.

Memo No: _____ /CASR

Dated: _____

Copy forwarded for information to:

1. District Magistrate as well as Chairman of DCPC, South 24 Parganas.
2. Additional District Magistrate South 24 Parganas.
3. Director, CA & FB, 8B, Neli Sengupta Sarani, Kolkata - 87. This has a reference to his office No.3658(28)/EN/C&F/2C-8/07 dt.10.12.2010.

Asstt. Director
C.A. & F.B.P.
South 24 Pgs R.O.



कोलकाता क्षेत्रीय कार्यालय (तीसरा मंजिल)
इंडियन ऑयल कॉर्पोरेशन लिमिटेड (वि प्र)
34ए, निर्मल चन्द्र स्ट्रीट, कोलकाता - 700 013
Kolkata Area Office (3rd Floor)
Indian Oil Corporation Limited (MD)
34A, Nirmal Chandra Street, Kolkata - 700 013
Phone : 2221-5399 / 2236-4599
Fax : (033) 2234-8350
Website : www.iocl.com

विपणन प्रभाग,
Marketing Division

Ref : IND/10-11
Dtd : 18th October, 2010

Received from ADV
on 01-12-10
6
01-12-10

26 OCT 2010

6941
Kolkata

Directorate of Consumer Affairs & Fair Business Practices
11A, Mirza Ghalib Street
New Market
Kolkata 700 087

Dear Sir,

Sub : Endorsement of LPG connection details on Ration Cards


This is to inform you that Ministry of Petroleum & Natural Gas vide Order No. P-21016/03/2010-Dist dated 27.09.2010 and 11.10.2010 has issued instructions to stamp ration cards while releasing the single barrel connection / double barrel connection for domestic LPG. Non-ration card holding LPG customers are to submit an affidavit to that effect.

We have instructed all Indane Distributors under Kolkata Area Office vide our Circular Ref. IND/10-11 dated 18.10.2010 for implementation of the above guidelines. A copy of our Circular is enclosed herewith for your kind perusal.

You are requested to kindly inform your Regional / Divisional Offices in Kolkata and the districts of Hooghly, Howrah, 24 Parganas(North), 24 Parganas(South), Nadia, Murshidabad, Andaman & Nicobar Islands.

Thanking you,

Yours faithfully,
For Indian Oil Corporation Limited (MD)


Sr. Area Manager

Encl: as above.



कोलकाता क्षेत्रीय कार्यालय (तीसरा मजिल)
इंडियन ऑयल कॉर्पोरेशन लिमिटेड (वि.प.)
34ए, निर्मल चन्द्र स्ट्रीट, कोलकाता - 700 013
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विपणन प्रभाग,

Marketing Division

Ref : IND/10-11

Dtd : 18th October, 2010

CIRCULAR

To:

All Indane Distributors
Under Kolkata Area Office

Dear Sir/Madam,

Sub : Endorsement of LPG connection details on Ration Cards

1.0 With a view to rationalize the usage of PDS SKO and domestic LPG, both products being heavily subsidized by the Govt. of India, MOP&NG vide Order no. P-21016/03/2010-Dist dated 27.09.2010 & 11.10.2010 has issued instructions to stamp ration Cards while releasing the SBC connection / DBC connection for domestic LPG. Non-ration card holding LPG customers are to submit an affidavit to that effect.

2.0 The following procedure is to be adopted for the purpose.

2.1 As and when customers approach the distributors for release of new domestic LPG connection or connection against incoming TV or for DBC along with ration card and SV/DGCC, he/she is required to produce his / her or the family ration card. The distributors should endorse the details of consumer number, availability of single cylinder connection (SBC)/DBC on the ration card and affix their address stamp on the same. The rubber stamp should have following details :

Consumer No. :
Connection type : Single Cylinder / DBC
Name of the customer :
Distributor's Name & address :

2.2 The distributor, for records will retain a copy of the ration card. The distributor will also obtain the standard declaration from the customer and retain it in original. Where the customer does not possess ration card either in his/her name or any of the family members (family as defined in "Household" contained in the Liquefied Petroleum Gas (Regulation of Supply & Distribution) Amendment Order, 2009) the declaration shall be produced in the form of an affidavit. Distributor will also endorse the connection details on the retained copy of the Ration Card/original declaration form in lieu of Ration Card, as the case may be.



कोलकाता क्षेत्रीय कार्यालय (तीसरा मजिल)
इंडियन ऑयल कॉर्पोरेशन लिमिटेड (वि.प्र.)
34ए, निर्मल चन्द्र स्ट्रीट, कोलकाता - 700 013
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विपणन प्रभाग,

(2)


Marketing Division

- 2.3 The declaration to be submitted by customers at the time of release of LPG connection has been amended in view of the above. The revised draft is at Annexure-A. (To be submitted by persons desirous of New LPG Connection or connection against Termination Voucher. Ration cardholder to submit this declaration on plain paper, others to submit in the form of notarized affidavit on non-judicial stamp paper of requisite value)
- 2.4 As a cross reference, the Ration Card number will be noted on the DGCC, printed on the SV (through the software database) and recorded in the customer register maintained by the distributor. Also the distributor must ensure to update the Customer Master in Indsoft for the respective customers and incorporate the Ration Card details in the relevant fields of Indsoft. For reference a copy of the sample Customer Master is attached with identification of the place in Ration Card details are to be entered.
- 2.5 The distributor will prepare a statement every month, in triplicate for new connections & DBC released during the month. The statement will have details of customer number, name & address of the LPG customer, corresponding ration card number, type of LPG connection (SBC/DBC) etc. in the format at Annexure-B. This report is separate from the report on scheme of Deposit free LPG connections to BPL families.
- 2.6 A separate statement will be prepared every month for customers who do not have ration card and submit declaration for the same. The declaration will be replaced with the Ration cards as and when it is available with the customer.
- 2.7 Distribution of the above mentioned statements will be as under :
- One copy to local/State Administration
 - One copy to Area Office
 - One copy to be retained by the distributor.

The statements for each month should be prepared and submitted as above by 10th of the following month.

The above shall come into effect immediately.

For Indian Oil Corporation Limited (MD)


Sr. Area Manager

Encl: as above.

Cc: All FOs – All FOs to brief each and every distributor and must take in writing from them that they have understood the same. This is to be strictly implemented.

Format for information to State Govt and Area Office. List of consumers who have been released new LPG connections, connections against Incoming TV and DBC during the month of _____

S No.	Customer number	Full name	Father/hub and's name	Complete address	Ration Card (YES/NO)	If Yes Ration Card No.	Details on release of LPG Connections		
							S.V No.	Date of release of LPG connects on / second cylinder	DGQC number
1									
2									
3									
4									
5									

Signature of the District In-charge with outdoor stamp

Using on which list after release of LPG connections sent to State Government

ANNEXURE-A

Format for Declaration/ Notarized Affidavit

(To be submitted by persons desirous of New LPG Connection or connection against Termination Voucher. Ration cardholder to submit this declaration on plain paper, others to submit in the form of notarized affidavit on non-judicial stamp paper of requisite value)

Declaration

I _____ Son/Daughter/Wife of _____ Age _____ years
Resident of (complete address at which LPG connection is required, _____
_____ desire to take domestic LPG
connection in my name and affirm as under: -

1. That I am an Indian citizen.
2. That my date of birth is _____ (LPG connection cannot be provided to a person under 18 years of age)
3. That neither I, nor any other member of the household (household means a family consisting of husband, wife, unmarried children and dependent parents living together in a dwelling unit having common kitchen), possess any LPG connection from PSU Or Companies or Piped Natural Gas connection, for domestic use.
4. @That I am enclosing a copy Ration card number _____ including my name.

Or

@That do not have Ration Card in my name or in the name of any member of my family, as defined above.

@ Delete, which ever is not applicable

5. That I am enclosing the following documents
 - a. _____ as a proof residence
 - b. _____ as proof of identity.
6. I confirm that the LPG connection issued to me will be used in my above-mentioned address and for domestic cooking purpose only and I shall abide by all terms governing its use.
7. That I shall not position any other LP gas installations in the same kitchen.
8. That as and when second cylinder is issued to me against this connection the same will also be used in the same kitchen and with the original installation.
9. That whenever I change my residence from present address to another, I will inform the M/s _____ (Name of distributors/RGGLV) in writing in advance for change of address in the records.
10. That if any information/declaration given by me in this undertaking or any document submitted in support of identity/ residence proof shall be found untrue or incorrect or false, Indian Oil Corporation / Bharat Petroleum Corporation / Hindustan Petroleum Corporation would be within its rights to withdraw the supply of Gas/Terminate the connection /seize the equipments / forfeit the security deposit and that I would have no claim, whatsoever against Indian Oil Corporation / Bharat Petroleum Corporation / Hindustan Petroleum Corporation for such withdrawal / Termination / Seizure/forfeiture.

I hereby declare that whatever has been stated above is true to the best of my knowledge, correct and nothing material has been concealed there from.

Date: _____

Place: _____

Signature of person giving the Declaration/Affidavit.

Name _____

