

31st October, 2011

Circular

Dear Sir / Madam,

Certificate Course on Safety, Health, Environment and Emergency Management

Reference our earlier circulars on the above subject.

We are delighted to announce that The Bengal Chamber of Commerce and Industry, in association with Western Institute of Technology, is organising a Certificate Course on Safety, Health, Environment and Emergency Management from 13th to 16th December, 2011 from 10 a.m. to 6 p.m. every day in the Chamber Premises.

We feel that in the current scenario of business, safety and security of the assets as well as the employees is a priority for the smooth functioning of the organization. It is a well-known fact that organizations having manufacturing/construction activities are required to appoint Safety Officers as per existing statute. However, in most cases, those who are working as Safety Officers or those carrying out a Safety Officer's responsibilities do not have any basic training, or at best, are inadequately trained. In this context, this course would be immensely helpful for participants in acquiring advance knowledge, latest techniques and practices from world-class instructors on Safety, Health, Environment and Emergency Management.

The delegate fee is **Rs. 11,030/-** per candidate (inclusive of taxes). The **course brochure** outlining the salient features of the course and other details along with itinerary is enclosed for your perusal.

Given the utility and relevance of the course, we would request you to go through the above and send us the Ready Reply Form, duly filled-in with the names and contact numbers/email id of the participants.

Looking forward to receiving your kind confirmation.

Thanking you,

Yours faithfully,

(P Roy) Director General



Ready Reply Form

Mr. H S Das
Advisor – HR & Administration
The Bengal Chamber of Commerce & Industry
Royal Exchange, 6 Netaji Subhas Road, Kolkata 700 001
Tel: 91-33-2213 0243 / 2213 0625 / 2230 3711 / 2230 3733

Fax: 91-033-2230 1289

E-mail: <u>hsdas@bengalchamber.com</u>

Certificate Course on Safety, Health, Environment and Emergency Management

OUR ORGANIZATION WOULD BE REPRESENTED BY:

| Name | Contact No. | Qualification | Total Experience |
|------|-------------|---------------|------------------|
| | | | |
| | | | |
| | | | |
| | | | |

DELEGATE FEE: Rs. 11,030/- PER DELEGATE

NAME & CONTACT DETAILS OF DELEGATING AUTHORITY

| Name | |
|------------------|-----|
| Designation | |
| Organisation | |
| Address (Office) | |
| Contact No. | Fax |
| email | |